

ASPEN CREEK OWNERS' ASSOCIATION MEETING AGENDA

28 January 2012

Location: Onsite - Aspen Creek Office, second floor
Time: 1600 hrs (4pm) PST
Call In: (866) 415-4341
Code 2732434812

Call to Order – Lori Prentice
Attendance Roll Call – Craig Prentice

Meeting Agenda

- 1) **Owner's Forum**
- 2) **November and December 2011 Meeting Minutes** – Craig Prentice
- 3) **Treasure's Report** - Gary Rubin
 - a) **Account status**
 - b) **Owners in arrears/liens**
 - c) **Status of special assessment/loader payment**
- 4) **PPM Report** - Mike Rushing
- 5) **New Business**
 - a) **Following California HOA Rules** – Al Lansdon
- 6) **Old Business**
 - a) **Action Item List**
 - **ACOA Rules and Policies** – Carol Haselton / Gail Lansdon / Alan Weiss
 - **Website/Email Blasts/Password** – Al Lansdon
 - **Outside Hall/Stairwell Heaters** – Mike Rushing
 - **MLFD confirmation of extension of final signoff** – Mike Rushing
 - **Lobby Phone and other ACOA phone lines** – Gary Rubin/Mike Rushing
 - **Status of Elevators/Otis Contracting** – Mike Rushing
 - **Unit 121 Waterline break billing** – Gary Rubin/Mike Rushing
 - **Protocols for Emergencies** – Al Lansdon
 - b) **Thermostats**
 - c) **Replies to Owner Emails** – Al Lansdon
- 7) **Next Meeting Date** - via conference call, February 2012
- 8) **Adjournment**